# **Household Waste Recycling Centre Online Booking System**

A Better Place to Live









**Entry at your allocated** time slot





Reduced traffic congestion around sites





Tackling abuse of sites by commercial users or residents out with SAC area

#### SAOO XXX

Simply provide your vehicle registration and council tax reference number, then pick a slot for the site you wish to visit: Ayr, Girvan, **Maybole or Troon** 



## What are the benefits of the new system for me as a South Ayrshire resident?

You will have a guaranteed entry slot to the recycling centres which will minimise queues and delays. The booking system will also allow us to tackle abuse of our recycling sites from commercial users or residents who do not live within South Ayrshire.

### Do I need to make an appointment to access my local recycling centre?

Yes, once the booking system goes live, you must book an appointment. Our sites will no longer accept any vehicles that show up without a booked time slot.

#### How do I make a booking?

Once live, you will be able to access the booking system via our website. You will be asked to register details such as your name; address; vehicle registration and council tax number. You will be given an e-permit which can be used every time you make a booking Once you have the e-permit you can select which centre you would like to visit and check availability of time slots to book.

#### What do I need to register for the online booking system?

You will need a South Ayrshire address, your council tax reference to verify your address and your vehicle registration if using a vehicle. You can find your council tax reference number on your council tax bill.

#### Why do I need to provide my council tax details?

We need you to provide your council tax details so that we can verify you are a South Ayrshire resident before a booking is made.

#### Why do I need to provide my vehicle registration?

We need you to provide your vehicle registration so that our site attendants can check-in bookings accurately and efficiently.

## Do I need to bring ID to the recycling centre to prove I am a South Ayrshire resident?

No, the online booking system will verify your address using your council tax reference number.

#### Where can I access my local recycling centre?

We have four recycling centres located at Heathfield (Ayr), Troon, Maybole and Girvan.

#### I need to cancel or rearrange my booking; how do I do this?

Please follow the link in your original booking confirmation email to cancel or amend your existing booking. Alternatively, if you do not have digital access contact us on **0300 123 0900**.